



SPECIALTY INSURANCE GROUP™



McGOWAN ALLIED
Specialty Insurance

General Guidelines to Consider Before Reopening Your Family Entertainment Center (FEC) (not all inclusive)

Please note that all guidelines will need to be implemented in accordance with state and federal laws and guidance, particularly with respect to social distancing.

Operational Considerations and Employee Training

- When educating employees on COVID-19 signs, systems, and protective measures:
 - Refer to the Occupational Health and Safety Administration (OSHA) Publication 3990-03 2020: *Guidance on Preparing Workplaces for COVID-19*
 - Refer to the Centers for Disease Control and Prevention (CDC) *Interim Guidance for Businesses and Employers to Plan and Respond to COVID-19*
- Conduct risk assessments for specific positions that are often overlooked, including:
 - Cashiers and cash controls
 - Front gate and turnstile employees
- Review how best to handle guest situations or complaints related to COVID-19
- Schedule an employee training and a safety refresher training before re-opening, which may include:
 - Comprehensive and documented hazard communications plan, including:
 - Who, what, when
 - Safety data sheets (SDS) and container labeling
 - Training for any household consumer products used in a manner that require it
 - e.g. Windex, Bleach
 - Sample plans can be found on OSHA, as well as various state and local websites
- Confirm sanitizing and cleaning chemical compatibility:
 - With other chemicals
 - With the equipment or item being cleaned (e.g., plastic, rubber, UV light)
 - Storage segregation
 - Labeling
- For handwashing and sanitizer stations:
 - Check the numbers, locations, stocking and types
 - Review critical areas to place them
 - Ensure there are clearly labeled “handwashing” and “sanitizer station” signs throughout the facility
- For facilities that conduct bag checks , employees should be provided with:
 - Appropriate personal protective equipment (PPE) including, but not limited to, gloves and masks
 - Wands or other methods to probe bags
- When conducting a ‘safe glove use practices’ training refresher:
 - Review proper donning and discarding processes
 - Discuss glove types, compatibility for a specific use and location(s) in the facility to access additional gloves and other PPE
 - Consider specific user allergies to latex
- Review the proper cleaning and flushing emergency eye wash and shower stations protocol for stagnant water

111 Congressional Boulevard, Suite 220, Carmel, IN 46032
Tel: 317.853.7050 • Fax: 317.853.7052



Rides and Attractions

- Sanitize the most frequently held and touched components of rides, attractions as well as access points
- Conduct a risk assessment for each ride or attraction, such as:
 - Go-karts
 - Risk assessment may include properly sanitizing each machine and adjusting and securing seatbelts
 - Mini Golf
 - Risk assessment may include sanitizing clubs and balls before and after each use as a standard cleaning protocol

Restrooms/ Food and Beverage

- Provide signs advising proper hand washing techniques in each restroom
- Enact and post a sweep log program
- Ensure that anti-microbial soap is provided for guests and employees
- For stagnant water considerations, thoroughly examine:
 - Water fountains
 - Showers
 - Soft drink fountain water lines
 - Ice machines
- Properly test the dish washing water temperatures and sanitizer levels

Additional Resources:

OSHA <https://www.osha.gov/SLTC/covid-19/>

CDC <https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html>

For more information on the IAAPA Elite Program, Contact:

Drew Tewksbury, Director of Marketing and Sales

McGowan Allied Specialty Insurance

Email: DTewksbury@McGowanAllied.com

P: 440.895.4305 | C: 440.263.1882

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